



## MAGMA HOUSING FINANCE

### NOTICE

#### To all the Members of the Company

Notice is hereby given that the 14<sup>th</sup> Annual General Meeting (AGM) of the Members of the Company shall be held on Saturday, the 30<sup>th</sup> June, 2018 at its registered office at 8, Sant Nagar, East of Kailash, New Delhi – 110 065, at 10.00 A.M. to transact the following businesses:

#### ORDINARY BUSINESS

1. To receive, consider and adopt the Annual Audited Financial Statements of the Company for the financial year ended 31 March, 2018 including the Audited Balance Sheet as at 31 March, 2018 and Statement of Profit & Loss for the year ended on that date and the Reports of the Board of Directors and Auditors thereon.
2. To appoint a Director in place of Mr. Sanjay Chamria (holding DIN 00009894) who retires by rotation at this Annual General Meeting, and being eligible, offers himself for re-appointment.

Corporate Office:

Magma House,  
24, Park Street,  
Kolkata – 700 016

By Order of the Board of Directors

For **Magma Housing Finance Limited**

Dated the 5 June, 2018

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Priti Saraogi  
Company Secretary  
Membership No. A26360  
Address: Neelanjan Apartment,  
18/2, Gariahat Road,  
Kolkata – 700 019

#### NOTES:

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. PROXY IN ORDER TO BE EFFECTIVE SHOULD BE DULY STAMPED, COMPLETED, SIGNED AND DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE TIME FOR HOLDING THE MEETING.

Proxies submitted on behalf of limited companies, etc., must be supported by appropriate resolutions / authority, as applicable. In terms of Section 105 of the Companies Act, 2013 read with Rule 19 of the Companies (Management and Administration) Rules, 2014, a person can act as proxy

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Magma Housing Finance Limited

[Formerly, Magma Housing Finance (A Public Company with Unlimited Liability)]

Regd. Office: 8, Sant Nagar, East of Kailash, New Delhi - 110 065, Ph: +91 11 45728100

Web: <http://www.magmahfc.co.in>, CIN: U65922DL2004PLC125931



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on behalf of Members not exceeding fifty (50) members and holding in the aggregate not more than 10% of the total share capital of the Company. In case a proxy is proposed to be appointed by a Member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or shareholder.

The Proxy form for the AGM is enclosed herewith.

2. The proxy holder shall prove his/her identity at the time of attending the Meeting.
3. When a member appoints a proxy and both the member and proxy attend the meeting, the proxy stands automatically revoked.
4. Requisition for inspection of proxies shall have to be made in writing by members entitled to vote on any resolution three days before the commencement of the meeting.
5. Proxies shall be made available for inspection during twenty four hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting.
6. Members/ proxies should bring the duly filled Attendance slip enclosed herewith to attend the meeting. Route map is also enclosed with the notice.
7. Corporate Members are requested to send a duly certified copy of the Board Resolution/Power of Attorney authorizing their representative(s) pursuant to Section 113 of the Companies Act, 2013 to attend and vote on their behalf at the AGM.
8. Relevant documents referred to in the accompanying notice, if any are open for inspection by the members at the AGM and such documents, if any will also be available for inspection in physical or in electronic form at the registered office and copies thereof shall also be available for inspection in physical or electronic form at the Corporate Offices on all working days from 10:00 a.m. to 12:00 noon up to the date of the AGM.
9. The Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Companies Act, 2013 and the Register of Contracts and Arrangements in which Directors are interested under Section 189 of the Companies Act, 2013 shall be made available at the commencement of the meeting and shall remain open and accessible to the members during the continuance of the meeting.

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